

## *Draft Minutes*

## *Board of Adjustment April 25, 2018*

**MINUTES OF A REGULAR MEETING OF THE BOARD OF ADJUSTMENT OF THE TOWN OF CLARKDALE HELD ON WEDNESDAY, APRIL 25, 2018, AT 6:00 P.M. IN THE MEN'S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ.**

A **Regular Meeting** of the Board of Adjustment of the Town of Clarkdale was held on Wednesday, April 25, 2018, at 6:00 p.m. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

### **BOARD MEMBERS:**

Chairperson	Vacant	
Vice Chairperson	Peter deBlanc	Present
	Robert Ingulli	Present
Board Members	Howard Beck	Absent
	Michael Pierce	Present
	Phil Sarkisian	Present

### **STAFF:**

Building Official	Paul Grasso
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### **Others in Attendance:**

Ms. Mary Ellen Dunn / Town Clerk for the Town of Clarkdale

1. **AGENDA ITEM: CALL TO ORDER:** The Building Official called the meeting to order at 6:02 p.m.
2. **AGENDA ITEM: ROLL CALL:** The Building Official called roll.
3. **WELCOME NEW MEMBER:** Building Official Grasso welcomed and introduced Mr. Phil Sarkisian to the Board. He asked Mr. Sarkisian to give the board a bit of his background. Mr. Sarkisian stated that he was a long time Clarkdale resident and has been a General Contractor for 20 years. The other attending board members briefly shared some background with Mr. Sarkisian.
4. **AGENDA ITEM: PUBLIC COMMENT:** The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit comments to **FIVE minutes.**  
  
No public comment.
5. **AGENDA ITEM: MINUTES:** Consideration of the **Regular Meeting Minutes of October 25, 2017.** Vice Chair deBlanc motioned to approve the Regular Meeting Minutes of October 25, 2017. Board Member Pierce seconded the motion. The motion passed unanimously.
6. **AGENDA ITEM: REPORTS:**

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**Chairperson and Member Report:** None

**Staff Report Updates:** None

### **7. NEW BUSINESS:**

- a. **DISCUSSION/ACTION** Discussion and possible action regarding the election of Chairperson and Vice-Chairperson. Building Official Grasso stated that since the passing of Mr. Christensen the Board had not voted for a new chairperson. Vice Chair deBlanc opened the discussion stating that the first meeting after appointments and renewals was typically a time when voting for these two positions were filled. Mr. deBlanc asked if anyone wanted to volunteer for the position. Mr. Ingulli nominated Mr. deBlanc. Mr. Pierce seconded the motion. A vote was taken with all members voting yes. The motion passed unanimously. Mr. deBlanc asked if anyone wanted to volunteer to be the Vice Chairperson. Mr. Ingulli stated he would. Mr. deBlanc made a motion to nominate Mr. Ingulli. Mr. Pierce seconded the motion. A vote was taken with all board members voting yes. The motion passed unanimously.
- b. **DISCUSSION/ACTION:** Town Clerk Mary Ellen Dunn started a discussion regarding the roles the board of adjustment, the laws of the State of Arizona, and the Roberts rules of order. Many questions were asked and answered. Town Clerk Dunn will address responses to unanswered questions directly with Building Official Grasso who will relay the responses to the board at a future meeting.

8. **FUTURE AGENDA ITEMS:** Building Official Grasso stated that there were currently no future agenda items.

9. **ADJOURNMENT:** Board Member deBlanc motioned to adjourn the meeting. Board member Sarkisian seconded the motion. The motion passed unanimously. The meeting adjourned at 7:38 p.m.

**APPROVED BY:**

  
Chairperson

**SUBMITTED BY:**

  
Town Clerk, Mary Ellen Dunn